

# Pyramid of Hope Counseling, LLC

## Client Registration

Date of first visit \_\_\_\_\_

Client's Full (Legal) Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Phone # \_\_\_\_\_

Gender \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

Relation Status \_\_\_\_\_ Email Address \_\_\_\_\_

Is this client a Minor? **Yes No** If Yes, is there a Parental Custody/Visitation Schedule? **Yes No**

Contact Person: \_\_\_\_\_ Relationship to Client \_\_\_\_\_

### Employment

Place of Employment \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

Work Phone \_\_\_\_\_ Length of Employment \_\_\_\_\_

Job Title/Duties \_\_\_\_\_

### Insurance

Policy Holder/Name on Card \_\_\_\_\_

Policy Holder's Date of Birth \_\_\_\_\_ Relationship to Client \_\_\_\_\_

Policy Holder's Employer \_\_\_\_\_

Type of Insurance \_\_\_\_\_

Contract/Member ID # \_\_\_\_\_ Policy Group # \_\_\_\_\_

Policy Holder's Street Address (if different from client's) \_\_\_\_\_

Policy Holder's City (if different from client's) \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

*From this date forward, until otherwise notified, I hereby instruct and direct that the above listed Insurance Company make out and mail ALL checks due to Pyramid of Hope Counseling to the following address:*

**Pyramid of Hope Counseling, LLC / 5 West Main Street, Unit #3 Boyne City, MI. 49712/ (231)881-5001**

*Also, if my current policy prohibits direct payment to doctor then I hereby also Instruct and direct you to make out the check to **Pyramid of Hope Counseling**. For professional/clinical expense benefits allowable and otherwise payable to me under my current insurance policy as payment toward the total charges for the professional services rendered. THIS IS A DIRECT ASSIGNMENT OF MY RIGHTS AND BENEFITS UNDER THIS POLICY FROM THIS DAY FORWARD UNTIL OTHERWISE NOTIFIED. This payment will not exceed my indebtedness to the above mentioned assignee, and I have agreed to pay in a current manner, any balance of said professional service charges over and above this insurance payment. A photocopy of this assignment shall be considered as effective and valid as the original.*

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Counselor fills out: Date of Insurance Consent signed \_\_\_\_\_ Client's ICD-10 DX: \_\_\_\_\_